

## Inscription by a team manager

Team registrations for the Bol d'Argent, Bol d'Or Classic and Bol d'Or are carried out according to the "team manager registration" process, which makes it possible for a third party to register.

This process allows the team manager to register and pay for the registration of one or more teams. The team manager may be a driver.

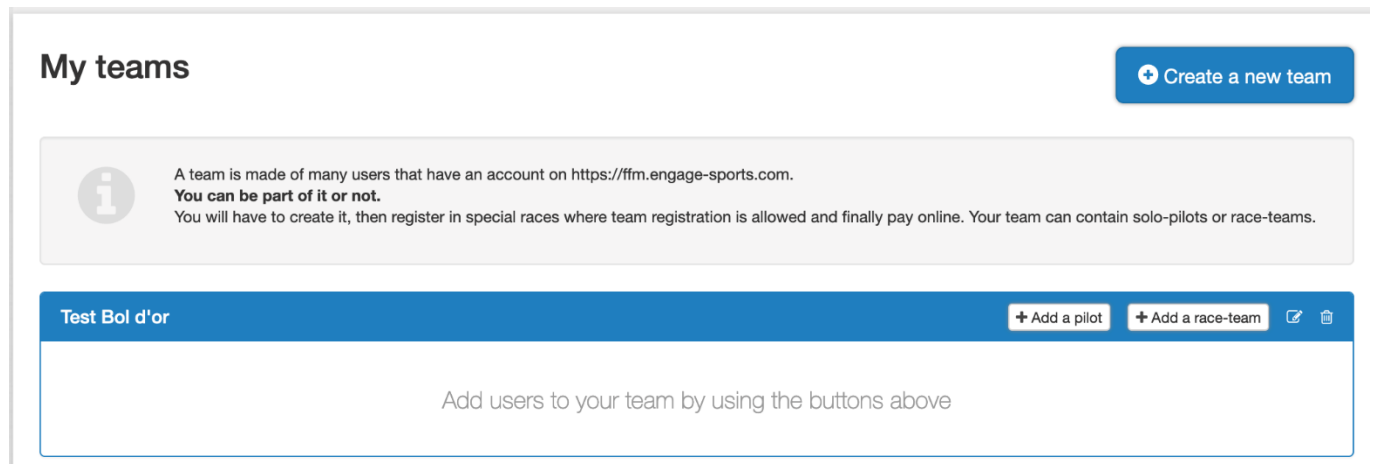
### Prerequisite: Identification of persons

The team manager must have an account in his name on : <https://ffm.engage-sports.com>

Each driver of his/her team(s) must also have an account

Once the team manager profile has been completed (mandatory fields marked with a red asterisk)

- 1 - In the "Registration data" menu, choose the "Teams" item,
- 2 - Create a new team,
- 3 - Give a name to your team,



The screenshot shows the 'My teams' section of the application. At the top right, there is a blue button labeled 'Create a new team'. Below this, an information box contains an 'i' icon and text explaining that a team is made of many users with accounts on the website, and that users can be part of it or not. Below the information box, there is a blue header for a team named 'Test Bol d'or'. To the right of the header are two buttons: '+ Add a pilot' and '+ Add a race-team', along with edit and delete icons. The main content area below the header is empty and contains the text 'Add users to your team by using the buttons above'.

- 4 - Add a team via the button " + Add a team ",

- 5 - Search for a driver by entering his name, click on his name and repeat the operation as many times as there are drivers in your team,


Home My profile Registration information Messages 1 Contributions

A race-team is made of many users that have an account on <https://ffm.engage-sports.com>. You will have to create it, then register in teams races (course en équipe) and finally pay online. You can create as many race-teams as you need.

### Look for race-team members

The team members must have an account on Engage-sports.. Search by his name then click on his name to add him to the team :

cheylan kevin Search

 Kevin CHEYLAN  
Né le 24/08/1987 / Inscrit depuis le 10 February 2013

6 - Indicate the team's bike on a single rider,

7 - Indicate the riding order of the riders as well as their licence for each of them (Add the type of licence if not indicated in the rider account). A day licence can be added later.

Home My profile Registration information Messages 1 Contributions

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### Race-team settings

If you have only one vehicle for the race-team, select only the vehicle of the driver and leave empty the others

Last name	The order of passing	Véhicule	License	Remove
Kevin CHEYLAN	1	Ducati 955cc Panigale v2	141531 / Nationale Compétition (dès 15)	Remove
Michel CHEYLAN	2	-----	FIM non synchronisée	Remove
Francois DE CAMARET	3	-----	062899 / Nationale Compétition (dès 15)	Remove

Save Cancel + Add a new member

8 - Register your team,

9 - Go to the Bol d'Or registration page

10 - Click on the race registration button and choose the team to register,

11 - Click on the "Register this team" button,

12 - Choose the category of your team and click on "Registration -->",

13 - Check the signature box and follow the process through to completion.

If you encounter a problem, do not hesitate to contact the technical support : [support@engage-sports.com](mailto:support@engage-sports.com)